

MILLSTADT TOWNSHIP
820 South Jefferson
Millstadt, Illinois 62260
(618) 476-1207

Minutes - Millstadt Township Board of Trustees

Date: December 2, 2025 Time: 6:00 P.M.

The regular monthly meeting of the Millstadt Township Board of Trustees was called to order by Supervisor Kevin Juhas and opened with the pledge of allegiance to the flag.

Roll Call:

| | Present | Absent |
|--------------------------------------|-------------------------------------|--------------------------|
| Supervisor, Kevin Juhas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Clerk, Traci Juhas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Highway Commissioner, Stanley Jarvis | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Randy Eckert | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, David Hankammer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Heather Erwin | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Jon Riley | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Visitors Present:

Additions to the Agenda:

Approval of Prior Meeting minutes:

The presented minutes of the November regular meeting were approved on a motion by Dave Hankammer and seconded by Jon Riley . 5-0 PASS

Treasurer's Report:

The Treasurer's report was presented and will be placed on file for audit.

The audit was completed and handed out to each board member for review. The audit was filed with the Illinois Comptroller.

REPORTS

- **Supervisor's Report:** See Attached

- **Clerk's Report:** None
- **Highway Commissioner's Report:** See Attached
- **Trustee Reports:**
 - Randy Eckert
 - The Senior Center received the Lowe's grant which can be used for shed, flooring, ceiling, paint to update the Senior Center. Had a joint meeting with the Library board to discuss the combined building plan. Will be sending out a survey to get the communities feel for this venture.
 - David Hankammer
 - Attended Senior Center Executive Meeting and joint library meeting.
 - Discussed reviewing proposed by-laws that Mark Bagby emailed
 - Heather Erwin
 - Attended Senior Center Executive Meeting and joint library meeting. Discussed survey for gauging public interest.
 - Jon Riley
 - Reported he had no complaints from constituents regarding snow removal

Correspondence:

- None

Unfinished Business:

- America 250
- 2026 Tax Levy

Kevin Juhas made a motion to approve the Road District Levy as presented, Randy Eckert seconded the motion. Motion carried 5-0 PASS

Roll Call vote for Road District Levy

| | Aye | Nay |
|--------------------------|-------------------------------------|--------------------------|
| Supervisor, Kevin Juhas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Randy Eckert | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, David Hankammer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Heather Erwin | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Jon Riley | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Jon Riley made a motion to approve the Township Levy as presented, Dave Hankammer seconded the motion. Motion carried 5-0 PASS

Roll Call Township Levy

| | Aye | Nay |
|--------------------------|-------------------------------------|--------------------------|
| Supervisor, Kevin Juhas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Randy Eckert | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, David Hankammer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Heather Erwin | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Jon Riley | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

New Business:

- Duty and Responsibility books were ordered

Approval of Bills:

The bills for the past month were checked by the Trustees from the General Fund, General Assistance, Road & Bridge Fund and the Permanent Road Fund. Randy Eckert made the motion to pay all the bills for the past month as presented, Heather Erwin seconded the motion and the motion carried 5-0 PASS.

Approval of Bills vote

| | Aye | Nay |
|--------------------------|-------------------------------------|--------------------------|
| Supervisor, Kevin Juhas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Randy Eckert | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, David Hankammer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Heather Erwin | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Trustee, Jon Riley | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Adjournment

- Heather Erwin made the motion and Randy Eckert seconded to adjourn the meeting at 7:00 pm. 5-0 PASS

MILLSTADT TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
820 S JEFFERSON, MILLSTADT, ILLINOIS
Tuesday, December 2, 2025 6:00pm

REGULAR MEETING

- I. Call to order/ Roll Call
- II. Pledge of Allegiance
- III. Public Comments
- IV. Additions to Agenda
- V. Approval of Prior Meetings Minutes
- VI. Treasurer's Report
- VII. Reports
 - a. Supervisor
 - b. Clerk
 - c. Highway Commissioner
 - d. Trustee's
- VIII. Executive Session
- IX. Correspondence
- X. Unfinished Business
 - a. 2026 Tax Levy
 - b. America 250
- XI. New Business
- XII. Approval of Bills
- XIII. Adjournment

December 2, 2025

Treasurer's Report:

- All bills reflect end of the month.
- Balance Sheet is presented this month showing balances in all accounts.
- Reconciled reports are prepared and in each account file
- Budget vs Actuals as of December 1, 2025
- 2024-2025 Audit review

Supervisor's Report:

- Water shed
 - Minor issues with \$1
 - Water bill confirmation
- Holiday lights hung and rehung

Road Commissioner's Report

NOVEMBER 2025

Trimming trees when possible and have scheduled with Drennan Tree Service to help with some bigger ones we can't reach.

New salt spreader is in and Equipment Service should have it ready soon. Sold the big stainless one to Sparta for \$3,500. Have our other one for sale now.

Stockpiling chips for next year's oiling. Using arm mower to get areas where other mower won't reach. Servicing equipment. Have spreaders on and are as ready for bad weather as possible. Had Moore asphalt redo entrance to Cedar Creek on a place on Mine Rd. where we had installed a 7' culvert.

Respectfully,

Stanley Jarvis